



State of Wisconsin  
**Homeland Security Council**

JIM DOYLE  
Governor

Brig Gen (WI) DONALD P. DUNBAR  
Homeland Security Advisor

Department of Military Affairs  
2400 Wright Street  
Madison, WI 53704

608-242-3000

**AMENDED Open Session Meeting Minutes**

**DOA – Division of Enterprise Technology Data Center  
5830 Femrite Drive  
Madison, WI 53718**

**Wednesday, May 20, 2009  
9:55 a.m. – 11:50 a.m.**

**Members present:** Chair Brig Gen Donald Dunbar (DMA), Oskar Anderson (DOA), David Collins (WSP), Dr. Seth Foldy (DHS), Chief Douglas Holton (Fire Services), Johnnie Smith (WEM) and Charles Tubbs (CapPol).

**Members absent or excused:** Chief Edward Flynn (Chiefs of Police Assn), Martin Henert (DATCP), Sheriff David Mahoney (Badger Sheriffs Assn), Mike Myszewski (DCI), David Steingraber (OJA), and DNR vacancy.

**Alternates present:** Tom Anderson (DHS), Greg Engle (OJA), David Pabst (WSP), Steve Peterson (WEM), Robin Schmidt (DATCP), Mark Wahl (DOA), Ed Wall (DCI), and David Woodbury (DNR).

**Others present:** Randi Milsap (DMA Legal Counsel), Lynn Rasmussen (DMA), LtCol Steve Sherrod (DMA), Maj David May (DMA), Tim Pfrang (DMA), Cody Loew (DMA), Larry Reed (WEM), Lori Getter (WEM), Mike Lettman (DOA), Rich Ruminski (FBI), Chris Cole (FBI), Bob Kelley (DHS), Ed Gleason (DHS-PSA), Lisa Heitman (US Attorneys Office), Diane Christen (DHS-DPH), Mike Lettman (DOA), Josh Maas (OJA) Brad Altman (WSP), and Paul Wolfe (WSP), Tim Weller (USCG), and Sheriff Todd Nehls (Dodge County Sheriff). Sheriff Matt Joski (WISCOM), and David Spenner (OJA) joined the meeting after closed session. [

**9:55 a.m. – Convene in open session.**

After convening in open session, the Council took a short break.



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**10:06 a.m. – Re-convene in open session.**

5. Announcements of Closed Session discussion/action.

Chair Dunbar announced that each agency provided its classified intelligence report. There was a briefing from the Department of Administration, Division of Enterprise Technology.

6. Review and approval of April 15, 2009 open session meeting minutes.

- DATCP (Robin Schmidt): Under DATCP on page 4, it should read “We will be having...” and “the fusion center will be invited to participate...”.
- DCI (Ed Wall): Under DCI on page 3 under the national conference section, it should read, “The National Fusion Center Conference had over 900 attendees and focused on training TLO’s in the Wisconsin, Florida and Colorado Fusion Centers.” 2) should read “We have moved all of our analysts to the WSIC.”

A motion was made by Oskar Anderson and seconded by Dr. Seth Foldy to approve the April 15, 2009 open session meeting minutes, as amended. **Motion carried.**

7. First Responder and Agency Reports.

- Fire Services (Chief Holton): Nothing to report.
- DOA (Oskar Anderson): 1) I am continuing to work with DMA and WEM on the cyber annex. 2) Two weeks ago, I had an opportunity to attend a NASCIO conference in Baltimore. While there, I meet with Representative Obey and Senators Feingold and Kohl to promote a \$50 million pilot program on cyber security and to request their support for Federal funds allocations. They displayed interest in increasing cyber security. 3) There were a number of web defacements on an agency’s website, including one from a Turkey organization. It cost \$40,000 to fix.
- DATCP (Robin Schmidt): 1) Next week, on May 28<sup>th</sup> and 29<sup>th</sup>, there will be an FBI-sponsored workshop on agri-terrorism in Milwaukee. There will be a presentation on the food preparation and emergencies. 2) In the past, the agricultural industry has sponsored



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farm tours of the dairy industry. We are in contact with the poultry industry to set up a tour for this fall for the FBI and WI Homeland Security Council.

- Chair Dunbar: Let's plan on that for the October-November timeframe.
- DCI (Ed Wall): 1) Last week I was in Phoenix participating in a working group of Fusion Centers to work with DHS on critical infrastructure key resources (CIKR). Several states have shifted to full addendums on the capabilities of fusion centers. In the draft it states "you shall", and this has overwhelmed some. This is a best practices recommendation. A working group has been formed with WEM and Ed Gleason. We all will try to share resources, and DHS has tons of tools from GIS to IED detectors. There will be a meeting today in the Governor's Conference room at 11:15 a.m. to discuss these issues. There is no way the fusion centers can do all of this, this needs to be a team effort. 2) On Friday and Saturday I was in Washington DC with Dr. Foldy at a conference on interfacing public health systems with fusion centers. It was sponsored by the National Governors Association (NGA) and was a best practices recommendation. Cooperation between these two groups would benefit the state and we have an energetic group of people working on this. It will be sent to the Governors Homeland Security Advisory Council (GHSAC) first.
  - WSP (David Collins): These are all good ideas, but I don't know if the money is there right now to support them.
  - Chair Dunbar: Secretary Napolitano has fusion centers figuring prominently in her goals for DHS, so hopefully there will be money dedicated to them in the upcoming budget. The point is to have a coalition point – not take away the responsibilities of other state agencies.
  - DCI (Ed Wall): We are seeking to coordinate information, not manipulate it. Our goal is to get the information out and feed it to the agencies who need it. We will be putting dedicated CIKR analysts in the fusion centers. The first fourteen sites have been identified. These analysts should be sent to places that need them instead of sending them to benchmark cities like Los Angeles that already have the resources and are doing well.



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- WEM (Johnnie Smith): We should exercise caution as we expand. We need to be careful not to take over but rather to get information out, put it together, and to feed it to agencies. We all want to do this and you will get no resistance from us.
- DCI (Ed Wall): There is a lot to do, but we don't have the money or people to do it all.
- OJA (Greg Engle): 1) We will have a brief presentation on WISCOM. 2) There is a new grant partnership with DHS on handheld patient tracking devices. They are participating in a pilot program with 17 EMS partners to implement, evaluate, and test the system with the goal of expanding it.
- WEM (Johnnie Smith): 1) There will be an exercise on June 12<sup>th</sup>; there will be a meeting on May 27<sup>th</sup> for the planners. 2) I have a document on credentialing from Illinois. See WEM Handout #1, 5/20/09 HLS Open Minutes. I talked with officials and my counterpart down there. We were looking at combining this with REAL ID, but the new DHS secretary may have her own ideas. My thinking is to look at credentialing as a stand alone in Wisconsin and figure out how to go about that. Illinois sent us the costs of their system, how they implemented it, and how they operate it. We need to ensure that credentialing meets federal standards.
  - Chair Dunbar: BG Legwold and I attended the Heartland Initiative Exercise in Milwaukee earlier in May. Their system would process an existing ID, scan it, and create an exercise ID. Their system was able to certify credentials. It wasn't clear how the information would be stored on this system. We should look at a motion that we need a credentialing system in Wisconsin – not necessarily this particular one. We need a credentialing system that is able to tell the Incident Commander who you are vs Joe Citizen. We need to look at what is out there and how to fund it. We all agree the state needs to have this.

A motion was made by Chair Dunbar and seconded by Ed Wall that the State needs to arrive at a solution for credentialing. **Motion carried.**

- Chair Dunbar: We will form a team to identify a system consistent with our pending strategy.



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- DCI (Ed Wall): How much do these systems cost?
- WEM (Johnnie Smith): The document states the system should cost \$5 million dollars, but the system has been partially developed already. Some of our work is done and can be adopted from the Illinois system, as long as it meets federal standards. I think it would be under \$5 million.
- DHS (Dr. Seth Foldy): Have you worked with the medical profession on credentialing medical professionals from other areas? There are federal standards. Have they been incorporated?
- WEM (Johnnie Smith): It is built to NIMS standards. I believe those discipline's credentials are recognized. The key is that the document is proof. You can enter in the credentials of the person into the system and the head of the agency will vouch for their credentials (skill sets).
- DNR (Dave Woodbury): 1) Susan Crawford is working in the Governor's Stimulus Office. Until the Division Administrator appoints a new member, I will be filling in. 2) We want to compliment DHS on their H1N1 response. The H1N1 forced us to exercise our COOP plan upfront. 3) We responded to the event at Columbus Chemical Industries, both remediation and clean-up. A report on this will be provided later. 4) I suggest we have a one-stop shop for notifications for emergencies. For example, one number to report emergencies. As was learned from 9/11, having too many silos and too many reporting channels can complicate and inhibit reporting and coordination. We have the capabilities to do this, even though it may be a challenge fiscally. There are still a lot of people reporting separately. There must be a way to work this out. It begs for a more unified, cohesive approach.
  - DCI (Ed Wall): Could the JOC be a suitable choice? It is open 24/7 and has all the contact lists.
  - Chair Dunbar: The JOC could do it if there is a non-federally funded person in there to handle this. Legal issues would be involved with the JOC if a person who is being paid with federal dollars did the work. If we had enough funding we could do this. There is a willingness to do so and all the necessary equipment is in the JOC.



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- WEM (Johnnie Smith): Transferring this responsibility to the JOC would move the notification and coordination function outside of WEM and could create confusion to outside responders. The JOC is another entity that who could do this, but it would be better to expand WEM's capabilities to notify other state agencies. We do not have the staff to do this right now, but have talked about this a lot in the past. We should build our agency's capabilities, be careful not to fragment the notification process too much, and maintain WEM's historic responsibilities.
- Chair Dunbar: I agree with the need to improve the notification process. We will form a team from key agencies without concern for who has the notification process and what it would take.
- DNR (Dave Woodbury): We are having a meeting on this in two weeks. We don't care who has it. Our top concern is that it gets done for the State of Wisconsin.
- Chair Dunbar: Have the team brief the Council in June.
- DCI (Ed Wall): The biggest hurdles will be people and funding.
- DHS (Dr. Seth Foldy): 1) We are gearing up for an after-action report on the H1N1 emergency. The first event that led to the Governor's Public Health Emergency Declaration is still in effect. The liability issues surrounding schools still need to be examined before the Executive Order is rescinded. DHS's incident command status is attenuated from a week and a half ago. All external agencies are set free now. H1N1 is not slowing in Wisconsin. Over 280 cases have been reported in the last week, but this may be a reflection of private labs doing testing even though we said to stop doing so. 24 counties have confirmed cases of H1N1. That clearly represents that the virus is moving across Wisconsin counties. Wisconsin is now the leading state in the country with confirmed cases, which could lead to negative attention. A very small percent of cases have been hospitalized. The high number of reported cases is probably due to our good surveillance system. It is not a more vicious virus as first feared. Mexican authorities may have mis-measured the number of cases or are dealing with a distinct strain. The 1,200 Mexican deaths may have had other causes. To date, the H1N1 virus has cost the



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WI Department of Health Services approximately \$1.7 million. DHS would like to give an enormous thanks to the other agencies that provided aid and assistance. The two state agencies we worked with the most were the Department of Public Instruction and DFS because of children and school closings. Those agencies are not usually part of our discussions. 2) We are in the middle of migration of disease surveillance from a paper-based system to an electronic system, and we will be moving our servers from the UW to DET servers. The current server does not have enough bandwidth, so if the flu comes back in force this fall we may want to complete the transfer soon. 3) For the after-action report (AAR), we will demobilize the incident command next week. We will start focusing on lessons learned and looking ahead to preparation efforts for fall. I have talked with LtCol Sherrod from DMA and Larry Reed from WEM to be part of the evaluation team. The health care agencies will need to be heavily involved in the AAR because we are dealing with large communities and regions, DPI, state agencies, private actors, as well as state COOP issues. Each will be addressed separately. It is not intended to place the blame on anyone. Transparency is key. The H1N1 virus has not slowed down yet, but it could be seasonably sensitive and will subside during the summer then return, stronger or weaker, in the fall. The best thing is to track it as it progresses in the Southern Hemisphere this summer; the WHO and CDC will then decide whether or not to issue a vaccine. We may have to prepare for possible large-scale mass vaccinations. The challenge is to coordinate this vaccination effort in the fall and deal with the regular flu season. We need to enhance our surveillance capabilities and develop forecasting capabilities. For example, we have no way of knowing what shutting down the Milwaukee Public School system means to parents who suddenly need child care plans.

- Fire Services (Chief Doug Holton): I have a question on the fitting of masks. A large percent of those masks do not fit.
- DHS (Dr. Seth Foldy): N95 masks look surgical and should be tested on your face, but you are not as protected as you think. They require regular fit-testing. There is an ongoing and unresolved debate over whether or not the N95 masks are necessary.
- WSP (David Collins): Is there a shelf life for the N95 masks? [



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- DHS (Dr. Seth Foldy): There is no standard for this.
- WSP (David Collins): State agencies did not purchase NM95 masks. If a shortage of masks is possible, should this be relooked at?
- DHS (Dr. Seth Foldy): People who are around ill individuals, like healthcare professionals who need to aid people, should consider wearing masks. The focus is on the health care population, getting the right protection to the right group and to train others with self protection methods.
- WSP (David Collins): There may be some State employees who, for fear of contamination, may not want to do their job without protection, especially if they have to deal with the public. Educating the public will be key.
- DHS (Dr. Seth Foldy): Spot shortages emerged early. DHS and hospitals keep stockpiles but they will get depleted early. The very real concern is with logistics.
- DHS (Dr. Foldy): 4) I will be speaking at an Agro-Terrorism event next week. 5) The U.S. Library of Congress has selected the [pandemic.wisconsin.gov](http://pandemic.wisconsin.gov) website for inclusion in its historic collections of internet materials related to the Presidential Transition during a Time of Crises. The Library will collect content from the website at regular intervals and will make this collection available to researchers onsite at Library facilities. It will also make the collection available to offsite researchers by hosting the collection on the Library's public access website.
- WSP (David Collins): 1) We are gearing up for the 2010 PGA Championship in Kohler; we had our first meeting. Subcommittees have been formed with key agencies at all levels of governance. We are expecting 300,000 spectators during the 6-day event. 2) I attended the Traffic Incident Management Conference last week. This was excellent training. We want to constantly improve. 3) I'll be out of country June 12-19 at a FBI leadership conference.



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8. Briefing by Dodge County Sheriff Todd Nehls on the Columbus Chemical Industries emergency response.

Presentation by Dodge County Sheriff Todd Nehls. See Attachment #2, 5/20/09 HLS Open Minutes. The presentation focused on the emergency response to the Columbus Chemical Industries fire and explosion and the ongoing efforts to successfully deal with the incident.

- Fire Services (Chief Doug Holton): Do you know what chemicals are there?
  - Sheriff Nehls: No. We had an aerial asset up to test and two firefighters went down right away.
  - DHS (Tom Anderson): We know the chemicals exceeded the safety threshold and do have an inventory of them now.
  - WEM (Johnnie Smith): May I suggest that credentialing here is an important issue and lots of local governments have invested money in systems that do not compliment the suggested credentialing system. I encourage officials not to invest lots of local money in systems that are not FIP compatible.

9. Update by OJA on the Wisconsin Interoperability System for Communications (WISCOM).

Update by Greg Engle, Sheriff Matt Joski, and Dave Spenner. See Attachment #3, 5/20/09 HLS Open Minutes. The presentation overviewed the ongoing efforts to implement the WISCOM by the Statewide Systems Management Council.

**11:25 a.m. Robin Schmidt left**

**11:38 a.m. Johnnie Smith, Larry Reed, and Lori Getter left.**

10. Set date, time and place of next meeting.

The next meeting will be on Wednesday, June 17, 2009 at 9:00 a.m. to 11:00 a.m. at the Department of Military Affairs.



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11. Adjournment.

A motion was made by Dave Woodbury and seconded by Doug Holton to adjourn the meeting.

**Motion carried.**

**11:50 a.m. – Meeting adjourned.**